



## FRASER RIVER ABORIGINAL FISHERIES SECRETARIAT

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### FRAFS EC, July 17, 2017 In-Person, Kamloops (SFC)

**9:30am – 12:00pm**

### Meeting Notes

1. Roll call, review, adjust, and accept the agenda
2. Old business:
  - Notes from the previous meeting (Greg)
  - Action items from the previous meeting (Greg)
3. Finance Report and update (Greg)
4. FSMC Negotiations (Neil)
5. DFO Consultation (Matthew)
  - 2018 Forum dates confirmation
6. FRAFS EC Communications Coordinator hiring plan (Greg)
7. Confirm next FRAFS EC meeting

#### 1. Roll call, review, adjust, and accept the agenda

Pat Matthew, Ken Malloway (Chair), Matthew Parslow, Cindy Samaha, Greg Witzky, Neil Todd, and Mike Staley. Ernie Crey, Aidan Neil and Gord Sterritt on conference call.

## **2. Old business:**

### **a) Notes from previous meeting:** Draft sent to EC, Neil, and support biologists on July 5.

- Comments that DFO has not been inviting FN anymore to provide input into the FRISI Working Group.
- Concerned that the process has become so technical that we are not so involved anymore, because it has become too complicated to provide our input.
- Suggestion that before a letter is drawn up by the EC to FRISI we should look into the issue prior to that action occurring.

### **b) Action items from previous June 20 meeting:**

- ACTION: Change writing the EC letter to FRISI too instead looking more into the issue prior to drafting a letter is a WIP. (EC?)
- ACTION: Researching past FRISI correspondence is a WIP. (Pat/Neil/Adrian/Greg)
- ACTION: Matching three biologists coding to their workplans is done. (Greg)
- ACTION: Holding a Finance Committee meeting is a WIP. (Greg)
- ACTION: Confirming the Forum dates is a WIP and now depends on the Finance Committee successfully re-profiling funding to hold 3<sup>rd</sup> Forum in March 2018.
- ACTIONS (3): Job posting tasks for Communications Coordinator is done. (Greg/Aimee)
- ACTION: Asking Burwash to commit Rob Bison is a WIP. (Pat)
- ACTION: Re-profiling funding for Steelhead planning is a WIP. (Greg/Adrian)
- ACTION: Asking Rob Bison to attend an LFFA meeting is now tasked to Aidan Neil and is still a WIP.
- ACTION: Summarizing the action items for the EC is done. (Greg)
- Note: See last page of this document for new action items and update on previous action items.

## **3. Finance Report and Update: (Greg)**

- Comments to explain why the finance report looks different from the previous month.
- The monthly totals are different because of invoice coding not being completed yet.
- Learning how to use Xyntax accounting software used by the NTA, to examine the benefits for FRAFS reporting.
- Percentage calculation error needs to be addressed.
- **Motion** by *Pat* to accept the Finance Report. **2<sup>nd</sup>** by *Gord*.  
**Motion carried by consensus.**

## **4. FSMC Negotiations: (Neil)**

- There were 2 bi-lateral negotiation meetings so far this fiscal year: April and late June; none scheduled for July and August; upcoming planned meeting schedule for Sept./Oct./Nov.
- Just prior to the June meeting we were informed that our 2017/18 workplan and funding proposal was rejected because funding levels were capped at last year's PICFI allocations.
- Mid-June – the FSMC President and the Lead Negotiator met with INAC in Ottawa to discuss the possibility that INAC may want to, or should be, involved in the negotiations. Nothing decided; INAC stated they could help but only on request from DFO. The same day the two met with Kevin Stringer, Associate Deputy Minister, DFO. He was brought up to speed on the status of the process and agreed that there should be an Ottawa presence during the negotiations. He subsequently asked David Leech, a senior negotiator from DFO-Ottawa, to site in at the June 29<sup>th</sup> bi-lateral negotiation session.
- FSMC will be working on creating a draft agreement, and draft implementation plan, to take to the table in September. Part of the implementation plan (which will be attached to a signed agreement) will contain a proposed timeline for merging FRAFS and its resources with the FSMC.
- **ACTION** Neil Todd to update FRAFS EC at the next EC meeting in September, 2017.

## **5. DFO Consultation (Matthew)**

- Forum dates confirmed as follows:
  1. Richmond-Jan. 22, 2018 JTWG & Jan. 23-25 Forum
  2. Nanaimo-Feb. 26 JTWG & Feb. 27-Mar. 1 Forum
  3. Kamloops-March 26 JTWG & Mar. 27-29 Forum (pending Finance Committee meeting)
- Makes sense that the third Forum date fall into the current fiscal year instead of occurring in two separate fiscal years.
- Comments concerning re-profiling funding to have the 3<sup>rd</sup> Forum in this fiscal because the April 2017 Forum was already expensed into this fiscal year.
- **ACTION** Finance Committee to determine if it can be feasibly moved into this fiscal.
- **Motion** by *Pat* / 2<sup>nd</sup> by *Gord* to accept 2018 Forum dates for January 22-25/February 26-March 1/March 26-29 and direct the Financial Committee to re-profile funding availability to hold it in this fiscal year. **Motion carried by consensus.**

## **6. FRAFS Communication Coordinator Hiring Plan: (GREG)**

- Only one resume was received to date and it is from a lady who applied already for the Ops Mgr position.
- Agreement to reassess her for this job and still give her an interview.
- **ACTION** Hiring Committee will interview and provide a recommendation to the EC for their final approval.

## **7) Next Meeting:**

- September 19/17 Vancouver (DFO)
- **ACTION** Look for last RDG meeting notes to make the agenda.

## **SUMMARY OF ACTION ITEMS**

	<u>Action</u>	<u>Responsible</u>	<u>Status</u>	<u>Timeframe/Other</u>
1	Change writing the EC letter to FRISI too instead looking more into the issue prior to drafting a letter.	?	WIP	From June 20/17
2	Research past FRISI correspondence.	Pat/Neil/Adrian/Greg	WIP	From June 20/17
3	Hold a Finance Committee meeting in Kamloops.	Greg	WIP	From June 20/17 Before Sept.19/17
4	Flag the FRISI issue for the Forum Planning Group to have Anne Marie present it at the January 2018 Forum.	Forum Planning Group (Greg)	WIP	From June 20/17 Before Sept. 19/17
5	Research past Forum notes for FRSSI correspondence.	Greg/Neil/Pat/Adrian	WIP	From June 20/17
6	Successfully re-profile funding to hold 3 <sup>rd</sup> Forum in March 2018.	Finance Committee (Greg/Adrian/Ernie V.)	WIP	Before Sept. 19/17
7	Ask Burwash to commit Rob Bison.	Pat	WIP	From June 20/17 Sept.19/17
8	Reprofile funds for Steelhead planning.	Finance Committee (Greg/Adrian/Ernie V.)	WIP	From June 20/17
9	Ask Rob Bison to attend LFFA meeting.	Aidan	WIP	From June 20/17 Sept. 19/17
10	Hiring Committee to email recommendation to EC	Hiring Committee (Pat/Matthew/Greg/Neil)	Done	Sept. 24/17
11	Look for last RDG meeting notes to make agenda for next meeting.	Adrian/Greg	WIP	